

**JUNE 21, 2012**

The Freedom Area School Board held their Regular Board Meeting on June 21, 2012 in the Middle School Library. President Kathleen Schlegel called the Business meeting to order at 7:00 p.m., E.S.T.

**Board Members Present:**

Scott Challis  
Harry Gilarno  
Barbara Heyman  
Mary Ann Petcovic  
Dennis Sharpless  
Kathleen Schlegel  
Mike Tibolet

**Board Members Absent:**

Lorraine Rocco  
Bobbie Jo Elmer

**School Staff Present:**

Alan Guandolo, Acting Superintendent  
Noriene Plate, Business Manager  
Darlene Corris, Principal, Middle School  
Richard Edder, Elementary Principal  
Gary Mortimer, Acting Director, Building & Grounds

**Solicitor:**

Matt Hoffman, Esq.

**Beaver County Times:**

N/A

Guests: Student Reporters: Sarah Choflet & Zack Wilson, Student Reporters, New Sewickley Twp

**FINANCE:**

- |                |   |
|----------------|---|
| 2012-13 Budget | Motion by Heyman, seconded by Tibolet, to approve the 2012-2013 District Budget in the amount of \$18,711,454 and PDE-2028 according to Section 687 of the School Code - Resolution Includes the Following: (Signatures Required) <ol style="list-style-type: none"><li>1. 44 Mills of Each Dollars of Assessed Property</li><li>2. One-Half of 1% Earned Income Tax</li><li>3. One-Half of 1% Real Estate Transfer Tax</li><li>4. \$5.00 of Local Services Tax</li></ol> |
| Roll Call Vote | Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.<br>Motion carried – 7 Yeas.   |
| Resolution     | Motion by Heyman, seconded by Tibolet, to approve Resolution of 2012 Homestead/Farmstead Exemption in the amount of \$500,124.79; \$500,113.24 to be received from the Commonwealth, and \$11.55 carryover from 2011, and distributed to 3,288 Homesteads/Farmsteads as certified as of May 1, 2012, by the Beaver County Assessor (Signatures Required) (Enclosure)  |
| Roll Call Vote | Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.<br>Motion carried – 7 Yeas.   |

**EXECUTIVE SESSION**

- |                           |   |
|---------------------------|---|
| Executive session         | Motion by Heyman, seconded by Challis, for the Board to go into executive session at 7:04 PM to discuss the following: <ul style="list-style-type: none"><li>➤ High School Principal (Education #L)</li><li>➤ Athletic Director Employment Agreement (Extracurricular #F)</li><li>➤ Personnel Matter (Education #M)</li><li>➤ Employment Agreement (Finance #M)</li></ul> |
| Roll Call Vote            | Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.<br>Motion carried – 7 Yeas.   |
| Adjourn Executive Session | Motion by Gilarno, seconded by Petcovic, to adjourn executive session at 7:34 pm EST.   |
| Roll Call Vote            | Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.<br>Motion carried – 7 Yeas.   |

- Bills Motion by Heyman, seconded Tibolet, to approve the second check run for payment of bills for June 2012, in the amount of \$825,259.18. **Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes – Challis, Tibolet, Gilarno, Sharpless, Petcovic, Heyman, and Schlegel. Motion carried – 7 Yeas
- Cafeteria Report Motion by Heyman, seconded by Tibolet, to approve the May 2012 Cafeteria Report. **Copy of the report is in each Board Member's packet and copy attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Gilarno, Petcovic, Heyman, and Schlegel. Motion carried – 7 Yeas.
- Treasurer's Report Motion by Heyman, seconded by Tibolet, to approve the May 2012 Treasurer's report. **Copy of the Treasurers' report is in each Board Member's packet and copy attached to the minutes in the minute book.**

	<u>May 2012</u>
Money Market, Huntington Bank	\$ 323,083.66
General Fund, Huntington Bank	\$ 1,960.51
Payroll, Huntington Bank	\$ 1,968.37
PA Treasury Invest	\$ 674,556.65
Premier Savings – Huntington	\$ 2,507,627.86
PSDLAF – Regular Account	\$ 3,090.16
PSDLAF Max - General Fund	\$ 144,820.49
Huntington – Capital Improvement	\$ 31,423.61
Student Activity Account	\$ 48,673.76
Huntington – Bodkin Scholarship	\$ 256,220.36
PA Treasury-Invest Capital Projects	\$ 1,191,975.06
PSDLAF CD – Capital Projects	\$ 3,346,000.00
Certificates of Deposit - General Fund	\$ 3,980,000.00
PSDLAF Max – Capital Projects	\$ 292,080.33

- Roll Call Vote Yea Votes – Tibolet, Challis, Gilarno, Sharpless, Petcovic, Heyman, and Schlegel. Motion carried – 7 Yeas

### COMMUNICATIONS:

#### Note in Minutes:

- Freedom Area Elementary Schools participated in the Jump Rope for Heart Event on May 15 and May 17, 2012 – Conway Elementary Raised \$1,670 and Big Knob Elementary raised \$6,455.57 for a total of \$8,125.57 (Freedom Area largest Fundraising School in Beaver County for the American Heart Association); event coordinated by Dana Grandinetti, Elementary Physical Education Teacher, and Tara Roberts, Elementary Librarian
- Forty-Two (42) Middle School 6<sup>th</sup> Grade English Students' Poetry will be published in "A Celebration of Poets – Spring 2012"; Teachers Patty Donaldson and Amanda Swiontek
- Receipt of Thank You card from Debbie Baycura, Big Knob/Conway Elementary Principal, thanking the Freedom Area School Board for the gift cards and retirement wishes

#### Henry Mancini Musical Theatre Awards:

District Performance of "The Music Man" Earned Nine Awards (Nominated for 11 of 13 Possible Awards) for:

- Outstanding Male in a Leading Role
- Noteworthy Performance by a Group (Barbershop Quartet)
- Outstanding Dance Performance
- Outstanding Costumes
- Outstanding Technical Achievement
- Outstanding Sets and Scenery
- Outstanding Student Orchestra
- Outstanding Vocal Ensemble

## 9. Outstanding Overall Production

Other:

1. Board Meeting will be held on July 19, 2012 if needed – 7:00 P.M.
2. August 2012 Board Meetings to be held on August 16 and August 23

## Use of School Facilities (Schedule According to Policy):

1. Student Project, High School Gym, 5/15, Boys' vs. Girls' Volleyball Game
2. Performing Arts Class, High School Auditorium, 5/24, Theater Arts Performance
3. Performing Arts Class, High School Auditorium, 5/29, Final Theater Arts Performance
4. Cavegirl AAU Basketball, Middle School Gym, Mondays and Thursdays, June thru August, Practice for Tournaments
5. Freedom Band Boosters, High School Band Room, 7/2, 8/6, 9/10, 10/1, 11/5, 12/3, 1/7, 2/4, 3/4, 4/1 and 5/6, Monthly Booster Meeting
6. Varsity Cheerleaders, High School Parking Lot (Auditorium if Raining), 8/6 thru 8/17, Cheerleader Camp
7. Coaches' Requests for Use of Facilities – Athletic Director Report
8. Freedom Boys' Bantam Basketball, Middle School Gym, Tuesdays and Thursdays, 11/1 thru 3/1, Basketball Practice
9. Skybacher Sports, Big Knob Elementary Multi-Purpose Room, Tuesdays (3<sup>rd</sup> & 4<sup>th</sup> Grades) and Thursdays (K-2<sup>nd</sup> Grades), Basketball Practice

**PUBLIC/COMMUNITY RELATIONS:**

Gina Price – Conway, PA- senior prank – concern on student's record - looked on PA docket, charge of "simple trespass" and being aware that an employee was given chance to resign instead of charges.

**ENCLOSURES:**

- A. Post-Gazette Article Dated June 5, 2012 - Pennsylvania House Bill 2364 (Rep. Mike Fleck, R-Huntingdon) Would Place Curbs on Charter Schools (Legislation – Item A.)
- B. Resolution of 2012 Homestead/Farmstead Exemption (Finance – Item B.)
- C. Highlights of Pittsburgh Business Times' 2012 Guide to Western Pennsylvania Schools (Education – Item D.)
- D. In-Out Migration Report as of June 7, 2012 – 1,522 (-2 from April 2012)
- E. Free-Reduced Lunch Report as of May 30, 2012 – District at 41.27%
- F. Cyber/Charter School Enrollment as of June 8, 2012 - Current Projected Annual Cost for 2011-2012 School Year \$480,193.75; 42 Cyber/Charter Students, 12 Brick and Mortar Students – Total No. of Students - 54; 4 Year Old Program Enrollment 3 – Current Projected Annual Cost for 2011-2012 School Year \$25,910.67
- G. BVIU School Board Notes for May 23, 2012 Meeting
- H. Beaver County Times Article (*Available Upon Request*):
  - Pension Obligations Will Challenge School Districts

**SUPERINTENDENT'S REPORT:**

Personnel Matter      Personnel Matters/Litigation (**Executive Session**)

**LEGISLATION:**

Newspaper Article      Post-Gazette Article Dated June 5, 2012 - Pennsylvania House Bill 2364 (Rep. Mike Fleck, R-Huntingdon) would place curbs on Charter Schools (Enclosure)

**FINANCE:**

Insurance Rates      Motion by Heyman, seconded by Petcovic, to approve 2012-2013 Insurance Rates through PSBA (First National Insurance Agency, Inc. – Broker) (Signatures Required) (See Handout for Additional Options):

	<b><u>EXPIRED</u></b>	<b><u>RENEWAL</u></b>	<b><u>% CHANGE</u></b>
Commercial Package w/Auto	\$ 29,408	\$ 30,732	4.5%
TRIA	\$ 671	\$ 703	4.7%
Deductible to \$5000	\$ 5,610	\$ 6,293	12.1%

Equipment Breakdown	\$ 5,309	\$ 5,583	5.1%
School Leaders ELL	\$ 9,519	\$ 10,459	9.8%
Umbrella (\$5 Million)	\$ 7,656	\$ 7,580	(0.9%)
Worker’s Comp (est.)	\$ 67,653	\$ 80,855	17.63%
W.C. Assessment Fee	<u>\$ 1,272</u>	<u>\$Included</u>	<u>-</u>
<b>TOTAL</b>	\$127,098	\$142,205	11.8%

- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Bond Payment      Motion by Heyman, seconded by Petcovic, to approve '98 Bond Payment in the amount of \$707,746.25.
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Bills                  Motion by Heyman, seconded by Gilarno, to approve payment of bills deemed necessary during July 2012 (If no board meeting).
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Transfers            Motion by Heyman, seconded by Tibolet, to approve 2012-2013 Budget Transfers needed/required for/by year-end audit.
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Agreement          Motion by Heyman, seconded by Challis, to approve 2012-2013 Agreement with OMNI Group for 403(b) Third Party Services, Cost \$3,700 (No increase from previous year) Signature Required
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Budget Transfer    Motion by Heyman, seconded by Petcovic, to approve Budget Transfer cover costs of increased CTC Tuition, Charter School Tuition and Special Education Services (Detailed List in Folder)
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Printing              Motion by Heyman, seconded by Challis, to approve printing of Real Estate Tax Bills with Beaver County Court House Printing Services:  
**Payment Periods:**  
Discount              July 1, 2012 – August 31, 2012  
Face                    September 1, 2012 – October 31, 2012  
Penalty                November 1, 2012 – December 31, 2012  
**Installment Plan Dates:**  
August 31, 2012  
September 30, 2012  
October 31, 2012
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Technician Support   Motion by Heyman, seconded by Tibolet, to approve request from Freedom Area Tax Collectors for District to purchase 12.5 hours of technician support for the CompuTax Program, Cost \$500 (Administrative Report)
  
- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
  
- Abatement          Motion by Heyman, seconded by Tibolet, to approve request from The Buncher

Company for a Regular LERTA Abatement for Building No. 7, Permit No. 4366, in the Tri-County Commerce Park.

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

Title 1 Services Motion by Heyman, seconded by Tibolet, to approve Title I Services Inter-District Agreements. (Signature Required)

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

Business Manager Employment Agreement for Noriene Plate, Business Manager – Executive Session

Note in Minutes:

- Letter received from Secretary of Education, Ronald J. Tomalis, stating the Board of Directors and Administrative Staff of the Freedom Area School District are to be congratulated for the accomplishments shown by the Audit of the District's Operations for Fiscal Years Ending June 30, 2008 and 2007 recently issued by the Department of the Auditor General
- Beaver County School Health Insurance Consortium Reports for April and May 2012

**EDUCATION:**

Released Time Motion by Petcovic, seconded by Heyman, to approve released time according to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. Special Education:

- a. Lauren Sieger, Big Knob Elementary Special Education Teacher, TEACCH 2012 - Treatment and Education of Autism and Related Communication Handicapped Children, July 23 thru July 27, D.T. Watson Institute-Sewickley, Cost \$1,900 Registration Fee Plus Mileage

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

PBL Coordinator Motion by Petcovic, seconded by Heyman, to approve Roslyn Ionta as Project Based Learning Coordinator - Contracted Services, hours and salary to be determined

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

Aide Training Motion by Petcovic, seconded by Challis, to approve Teacher's Aide Training for one (1) Special Education Student as completion of Student's Transition Plan thru the UPMC Mercy Child Development Center for School Year 2012-2013, Cost not to Exceed \$10,000.

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

Field Trip Following discussion the following motion was made:  
Motion by Challis, seconded by Tibolet, to approve change of date for the spring Elementary Field Trip from May 17 thru May 19 to May 9 thru May 12, 2013.

Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.

Note in Minutes:

- Highlights of Pittsburgh Business Times' 2012 Guide to Western Pennsylvania Schools.

**OPERATIONS:**

- Release Time Motion by Gilarno, seconded by Tibolet, to approve release time, According to Policy, for Dawn Fronius, Food Service Director, attendance at School Nutrition Association of PA Annual Conference, August 6 thru August 9, Hershey Convention Center, No Cost to District.
- Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno. Motion carried – 7 Yeas.
- Salary Motion by Gilarno, seconded by Challis, to approve salary for Cathy Baker as Full-Time Middle School Secretary - \$22,500.
- Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno. Motion carried – 7 Yeas.
- Bus Stop Noriene Plate, Business Manager, discussed the relocation of a Bus Stop saying two stops on Pine Run are too close together. By placing the two stops at each family's driveway this will solve the issue. One family will not be happy but as discussed it will be the safest for all. Board agreed.
- Monthly Report report: Gary Mortimer, Acting Director, Building & Grounds, provided the following monthly report:
- Big Knob Building:
- Rebuilt Chlorine meter for Domestic water
  - Repairs to cast drain lines
  - Cleaning of classroom is at 75 percent
- Conway Building:
- Repairs to sink drains
  - Summer cleaning completed
  - Ordered new door closer to be installed
- High School building:
- Build domestic water surge protector. Water pressure now at 74 psi now.
  - Scheduled replacement of Rtu 18 compressor
  - Lighting/Ballast replacement
  - Replaced two storm drains, and 20 foot curb
- Middle School:
- Replacement of two computer boards on the fire alarm systems
  - Scheduled tree removal for June 27<sup>th</sup>
  - Installing protective covers on damaged chair legs
  - Phone issues resolved
- General Repair:
- Camera upgrade ordered for high school
  - Investigated the possibility of additional door locks per code

**Note in Minutes**

1. Detailed list of Computer CPU's to be disposed.
2. Gasoline/Diesel Fuel Consortium Committee awarded bid to Ports Petroleum for unleaded gasoline (\$.4107 less per gallon from previous year) and Petroleum Traders for Diesel Fuel (\$.2269 less per gallon from previous year)

**EXTRA-CURRICULAR:**

- Resignation Motion by Challis, seconded by Tibolet, to accept the resignation from Carole Hartman as Jr. High Drama Club Co-Director.
- Roll Call Vote Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno. Motion carried – 7 Yeas.

**POLICY:**

- Policy #123.1 Motion by Challis, seconded by Heyman, to approve the adoption of Policy No. 123.1, Concussion Management, and Administrative Guidelines 123.1-AR.0, Sports-Related Concussion/Mild Traumatic Brain Injury.

- Roll Call Vote      Yea Votes – Challis, Tibolet, Sharpless, Petcovic, Heyman, Schlegel, and Gilarno.  
Motion carried – 7 Yeas.
- Executive Session      Motion by Challis, seconded by Petcovic, for the Board to go into executive session at  
8:20p.m. to discuss the following.
- ❖ Personnel Matter/Litigation (Superintendent #A)
- Roll Call Vote      Yea Votes – Schlegel, Sharpless, Petcovic, Tibolet, Heyman, Challis, and Gilarno.  
Motion carried – 7 Yeas.
- Adjourn Executive Session      Motion by Challis, seconded by Sharpless, to adjourn executive session at 8:25 pm  
EST.
- Roll Call Vote      Yea Votes – Sharpless, Petcovic, Schlegel, Heyman, Rocco, Challis, and Gilarno.  
Motion carried – 7 Yeas.
- PlanCon      Motion by Gilarno, seconded by Challis, to approve PlanCon Part A for the big Knob  
renovation project.
- Roll Call Vote      Yea Votes – Sharpless, Petcovic, Schlegel, Heyman, Rocco, Challis, and Gilarno.  
Motion carried – 7 Yeas.
- MOU      Note in Minutes: Following Board discussion the MOU with the Freedom Area School  
District Association is forwarded to them for further input.
- Adjourn      Motion by Challis, seconded by Heyman adjourn. All members voting Yea. – 7  
Yeas. Adjourned at 8:25 p.m., E.S.T.

Submitted by:

Noriene Plate, Business Manager  
Lorraine Rocco, Board Secretary